

**MORRIS HILLS REGIONAL DISTRICT  
ROCKAWAY, NEW JERSEY 07866**

**REQUEST FOR PROPOSAL  
Proposal Advertisement**

The Morris Hills Regional District hereby advertises for competitive re-bid pricing in accordance with N.J.S.A. 18A:18A-21(a) (b):

**BID NO. 25-07    DEMOGRAPHIC STUDY**

All necessary bid specifications and bid forms may be secured upon written request to:

Gail M. Libby  
School Business Administrator/Board Secretary  
Morris Hills Regional District  
Email: glibby@mhrd.org

Bids must be submitted in a sealed envelope and delivered to the Office of the School Business Administrator/Board Secretary of Morris Hills Regional District *on or before* the date and time indicated below. The envelope is to bear the following information:

<b>Title:</b>	Demographic Study
<b>Bid Number:</b>	RFP 25-07
<b>Bid Opening Date:</b>	Name and Address of the Bidder
<b>Bid Opening Time:</b>	Tuesday, October 8, 2024 11:00 a.m.

Location of Bid Opening:

Morris Hills Regional District - Board of Education Building  
Board Conference Room 48 Knoll Drive, Rockaway, NJ 07866

The bid opening process will begin on the above-advertised date and time at the Morris Hills Regional District, 48 Knoll Drive, Rockaway, New Jersey 07866. Bids may also be submitted to the School Business Administrator/Board Secretary or his designee at the bid opening meeting prior to the advertised date and time. On the advertised date and time, the School Business Administrator/Board Secretary shall publicly receive and open all bids.

**No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)).

At this time the Board of Education does not accept electronic (e-mail) submission of bids.

“Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.”

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be submitted with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms may be cause for disqualification and rejection of the bid.

The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-2(s), (t), (x), (y), N.J.S.A. 18A:18A-4(a), N.J.S.A. 18A:18A-22, and to waive minor informalities or non-material exceptions, that may be in the best interest of the Board.

**Gail M. Libby  
School Business Administrator/Board Secretary**